

**DON'T ASK ME
TO WORK LIVE**

BUT IF YOU DO...

AUTHORIZATION

Request for Live Work on Electrical Circuits

Section, 217.1 of the Criminal Code states:

217.1 Everyone who undertakes, or has the authority, to direct how another person does work or performs a task is required to take reasonable steps to prevent bodily harm to that person, or any other person, arising from that work or task.

Your organization is requesting our firm to work on a live electrical system. Working live without locking out should only be done in exceptional circumstances, when it is not feasible to de-energize the equipment. Before we consider your request, your organization must :

- Confirm that you are aware of your obligations under the *Occupational Health & Safety Act*, and that you have an existing, written electrical safety program.
- Provide written confirmation from the manufacturer that work on the equipment can be performed safely without disconnecting it.
- Confirm that you have conducted a hazard analysis with respect to the proposed work and provide us with a copy of it. (NFPA 70E or CSA Z462)
- Confirm that the equipment has been properly maintained according to the manufacturer's specifications since the date of original installation and provide us with a copy of those maintenance records.
- Confirm in writing the reasons why you are requesting our firm to work live, keeping in mind the hazards associated with working live.
- Acknowledge in writing that your organization will assume all risks of property damage associated with this request to work live, in the event of an inadvertent shutdown.

Date work to be performed: _____ Location: _____

Reason work must be done live:

Name of Company making request: _____

Name of Company's Senior Officer making the request: _____

Signature of Company's Senior Officer: _____

Everyone takes a risk when asking someone to work live and anyone considering such a request is required to independently assess and confirm that the request can be complied with safely.

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